



Dear Prospective Nonprofit Partner Agencies,

To apply as a nonprofit partner agency with The Volunteer Hub you will need to complete our online application. For security purposes, once you start your application, you have 20-minutes to complete and submit it. The system will give you an opportunity to extend the time with a simple click, but you may want to prepare your application ahead of time by using this sheet.

BASIC INFORMATION

Organization Name:

Organization Address(es):

Volunteer Manager Name:

Volunteer Manager Email:

Volunteer Manager Phone:

Causes supported by the work of your organization, i.e., community health, workforce development, hunger, education, etc. – this will help us match prospective volunteers

VOLUNTEER BASICS

Minimum age for Individual Volunteer:

Minimum age for Minor to volunteer with a Parent, if applicable:

How does the organization track volunteer hours?

If organization allows minors to volunteer, how is adult supervision handled?

How are volunteers supervised in general?

Will staff be accessible to answer volunteer questions?

Any current volunteers available to talk to prospective volunteers about the experience?

What, if any, COVID-19 restrictions are in place?

Are there any safety concerns for volunteer consideration?

In addition to any basic volunteer opportunities you may have, do you need any skilled professions for advice/consultation, i.e., accounting, legal, marketing/PR, etc.?

VOLUNTEER ONBOARDING

What are your requirements, i.e., application, background check, orientation, training, etc.?

VOLUNTEER OPPORTUNITIES (you may enter up to 3 positions)

Position Description

Type of Position: Ongoing, as-needed, seasonal

Applicable Requirements: experience, specialized training, other

Physical safety considerations, i.e., must be agile, able to lift x pounds, etc.:

Describe the 'ideal' volunteer for this position:

Language Skills Required/Desired:

Position Hours: AM / PM / Both

Shift Times:

Days of the Week needed:

We look forward to working with your organization!

The Volunteer Hub Team

Questions? Please email volunteerhub@communityfunddarien.org